



April 18, 2022 • 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Amanda Farrell
 - Mrs. Lea Hetherington
 - Mrs. Nicole Lee
 - Mr. Shawn Matson
 - Mr. Stephen Morvay
 - Mrs. Tara Pound
 - Dr. Andy Pushchak
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the March 21, 2022 Regular Board Meeting and the April 11, 2022 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Mr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$9,766,243.75
 - [YTD Budget vs Actual Report](#)
 - [Capital Projects](#): \$1,346,317.63
 - [Cafeteria](#): \$370,075.27
 - [Cafeteria Profit/Loss](#): \$41,628.76 YTD \$158,276.12
 - B. Bills
 - [Exhibit A1](#) Checks Already Written: \$52,827.56
 - [Exhibit A2](#) Checks Already Written: \$19,228.94
 - [Exhibit A3](#) General Fund Bills: \$217,290.68
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$4.77
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$45,360.55
 - [Exhibit B3](#) Cafeteria Bills: \$1,683.07
 - [Exhibit D](#) SHS Activity Fund Report: \$78,718.92
- **Motion:** To approve the reports, payments and invoices as presented.

VI. Legal Advisement – Mr. Jeremy Bloeser

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
 - Transfers from the Committed Fund:
 - \$25,000 to Unassigned for Polar Watches
 - \$73,424.75 to Capital Projects for DW carpeting projects

F – 2 (A) The Nutrition Group Food Services Agreement

- **Motion:** To approve the renewal agreement with The Nutrition Group for food service management for the 2022-2023 school year with the option to renew for one additional year as outlined in [Exhibit F](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) WAEC Classroom Space Lease

- **Motion:** To approve the Lease Agreement between Northwest Tri-County Intermediate Unit #5 and WASD for rental of WAEC space during the 2022-2023 school year as outlined in [Exhibit G](#).

B – 2 (A) Baseball/Softball Scoreboard and Dugout Signs

- **Motion:** To approve the quotes for the baseball/softball scoreboards, electric and dugout signs as outlined in [Exhibit H](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the addition of Aubrey Loranger to the Kelly Educational Staffing Substitute List.

P – 2 (A) Tuition Reimbursements

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit I](#).

P – 3 (A) Resignations

- To accept the following resignations:
 - **Motion:** Linda Johnson, WAEC secretary for the purpose of retirement effective June 30, 2022.

P – 4 (A) Appointments

- **Motion:** To approve the following appointments:
 - Shanna Robinson as WAEC Secretary, Class A, 8 hours/day, 260 days/year effective TBD.
 - Chloe Hoehn as Long-Term substitute teacher Health & PE at the middle school anticipated April 7 through June 10, 2022 at Bachelors, Step 1¹.
 - William Chilcott as Custodian, Level II, 7 hours/day, 210 days/year retro to March 28, 2022¹.
 - Katy Beebe as Cook/Baker, 6.25 hours/day, 180 days/year retro to March 28, 2022¹.

¹pro-rated for the 2021-2022 school year

P – 5 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - Steve Carter to attend AWR167 Sport Event Risk Management on May 11-12, 2022 in Erie, PA at an estimated cost of \$20. Funds from Non-Inst Cert Staff Dev Travel.

P – 6 (A) Leave Requests

- **Motion:** To approve the following leaves:
 - Leave of Absence for Christopher Paris utilizing paid time off and Intermittent Family Medical Leave anticipated March 30, 2022 through June 30, 2022.
 - Leave of Absence for Staci Wright utilizing paid time off and Intermittent Family Medical Leave beginning March 30, 2022.

P – 7 (A) Job Description

- **Motion:** To approve the revised Accounting Clerk job description and title change as outlined and to approve the revised Act 93 Agreement as outlined in [Exhibit J](#).

P – 8 (A) Educational Staffing Services

- **Motion:** To approve contracting of teacher substitutes through Educational Staffing Services as outlined in [Exhibit K](#).

P – 9 (A) Summer Remediation Appointments

- **Motion:** To approve the following Summer Remediation Appointments:
 - SHS
 - Math 9-12 – Susan Nolan
 - Science 9-12 – Mike Grove
 - Special Education 9-12 – Angela Shaner, Jenna Wright
 - English Language Arts – Christopher Langer-Williamson
 - Social Studies – Megan Shindledecker
 - Alternates - Sarah McCall, Sean Sundy
 - WAMS
 - Grade 5 – Jennifer Turner
 - Grade 5 – Gretchen Ruprecht
 - Grade 6 – Pam Burdick
 - WAEC
 - Kindergarten – Michelle McAvoy
 - Nurse
 - Amanda Green

P – 10 (A) Extended School Year Appointments

- **Motion:** To approve the following Special Education Extended School Year Appointments:
 - Teachers
 - Victoria Pawlak
 - Pam Carson (in-home)
 - Elizabeth Garcia (in-home)
 - Amber Hill (in-home)
 - Angela Shaner (in-home)
 - Samantha Szoszorek (in-home)

- Special Education Aides
 - Jerry Adamus
 - Dorene Johnston
 - Kayla Ballew
 - Jennifer Manno
 - Rebecca Heitzenrater
 - Mike Pettinato
 - Laura DeAngelo
 - Amanda Stalford
 - Alternate – Holly Fromknecht
- Medical Assistant
 - Melissa Pence
 - Alternate – Holly Fromknecht

P – 11 (A) WASD Organizational Chart

- **Motion:** To approve the Wattsburg Area School District Organizational Chart as outlined in [Exhibit L](#).

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (A) Approval of Alternative Education for Disruptive Youth Agreement

- **Motion:** To approve the Agreement for Alternative Education for Disruptive Youth between Bethesda Lutheran Services and Wattsburg Area School District for the 2022-2023 school year as outlined in [Exhibit M](#).

C – 2 (A) Senior Banquet

- **Motion:** To approve the Senior Banquet for the Class of 2022 from 6:00 - 9:00 PM on May 5, 2022 at the Siebenbuerger Club, Erie, PA.

C – 3 (A) Revised 2022-2023 School Calendar

- **Motion:** To approve the revised school calendar for 2022-2023 and August 30-31, 2022 as Act 80 days for the dismissal at the start of the school year for a partial group of Kindergarten students as outlined in [Exhibit N](#).

C – 4 (A) Language Instructional Education Program Services Contract

- **Motion:** To approve the contract for Language Instructional Education Program Services between Northwest Tri-County Intermediate Unit and Wattsburg Area School District as outlined in [Exhibit O](#).

C – 5 (A) Continuum of Placement Options Agreement

- **Motion:** To approve the Continuum of Placement Options Agreement between the Community Country Day School and Wattsburg Area School District.

C – 6 (A) Homebound Instruction

- **Motion:** To approve homebound instruction for a SHS student anticipated April 4 – June 6, 2022.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit P](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Extra-Curricular Appointment

- **Motion:** To approve Lauren Fye as Temporary SAP Case Manager effective March 28, 2022.

AE – 2 (A) Athletic Appointment

- **Motion:** To approve Kimberly Myers as Track and Field 7th/8th Grade Sprints and Hurdles coach for the 2021-2022 school year at Step 1.

AE – 3 (A) Volunteers

- **Motion:** To approve the additions of Elisabeth Hess, Crystal Newlin, Kimberly Paris, and Kaitlyn Rodland to the WASD Volunteer List.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**